

ORGANISED BY:

IFEMA
Feria de
Madrid

International Tourism Trade Fair



MADRID

23 - 27
January
201939
Years

IFEMA CALL CENTRE

INTERNATIONAL CALLS (34) 91 722 30 00

IFEMA

Feria de Madrid
Avda. del Partenón, 5
28042 Madrid
Spain

fitur@ifema.es

C.I.F. Q-2873018-B

www.fituronline.com

Send to: fitur@ifema.es

Application Form - FITUR GAY (LGBT) SMEs DESK

APPLYING COMPANY'S INFORMATION

(Important: all documentation regarding contracting -return receipt, exhibition contract, etc.- will be sent to the email address of the "commercial contact.")

COMPANY NAME / REGISTERED NAME _____ TAX IDENTIFICATION NO. _____
 COMMERCIAL NAME / TRADE NAME _____
 ADDRESS _____
 COUNTRY _____ PROVINCE/REGION/STATE _____ TOWN/CITY _____ POSTCODE _____
 WEBSITE _____

PERSON IN CHARGE OF THE PARTICIPATION _____ POSITION _____
 EMAIL _____ TEL _____ MOB _____ FAX _____
 COMMERCIAL CONTACT _____ POSITION _____
 EMAIL¹ _____ TEL _____ MOB _____ FAX _____

(1) Address for receiving the contract documents and the user's name and password for accessing the Exhibitors' Area.

INVOICING COMPANY DETAILS

 TICK THIS BOX IF THE INVOICING DETAILS ARE THE SAME AS THE DETAILS OF THE EXHIBITING COMPANY

REGISTERED NAME _____ TAX IDENTIFICATION NO. _____
 ADDRESS _____
 COUNTRY _____ PROVINCE/REGION/STATE _____ TOWN/CITY _____ POSTCODE _____
 WEBSITE _____
 CONTACT NAME _____ POSITION _____
 EMAIL² _____ TEL _____ MOB _____ FAX _____

ADDRESS FOR RECEIPT OF INVOICE (INDICATE ONLY IF DIFFERENT FROM ABOVE)

ADDRESS _____
 COUNTRY _____ PROVINCE/REGION/STATE _____ TOWN/CITY _____ POSTCODE _____
 CONTACT NAME _____ POSITION _____

In the event that the Applying Company designates another entity to make any of the payments related to its participation, it should provide all the necessary billing information. If the entity designated fails to render payment according to the schedules established, the Applying Company is liable for the payments, to be made upon a simple request by IFEMA.

(2) Address for receiving the user name and password for accessing the Exhibitors' Area. Only if invoicing company is different.

AREA OF EXHIBITION, FORM AND PARTICIPATION RATES

IFEMA (EVENT MANAGEMENT) RESERVES THE FINAL SAY ON THE APPLICANT'S PARTICIPATION, AS ESTABLISHED UNDER THE GENERAL REGULATIONS ON PARTICIPATION, WHICH IT WILL ATTEMPT TO APPLY, AS FAR AS POSSIBLE, TO THE APPLICANT'S REQUEST.

● Requests to hire a space sq.m. Space + FITUR GAY (LGBT) SMEs Desk € 1,065.00

Each Desk has 5 sq.m. See characteristics below. - I request the following Desks: _____

* THE EXHIBITOR IS BOUND BY PARTICIPATION IN THE FAIR TO HIRE: Presence in Promotional Elements: € 415.00

VAT (10%) will be charged to companies established in the Spanish territory (excluding Canaries, Ceuta and Melilla).

For the rest of companies this operation is not subject to Spanish VAT (for European Union Companies the liability for the payment of VAT is reversed to the Exhibitor in his own country).

SPACE + FITUR GAY (LGBT) SMEs DESK - CHARACTERISTICS

The 5 sq.m. Desk (1.065 Euros + VAT) includes:* Exhibition space

* Stand open to corridor; Structure and wood panels; Standard trade fair carpeting.

* Lighting: General lighting; 1 spotlight per wall, 2 outlets.

* Space for advertising and exhibitor's lettering.

* Minimum electrical power 0,13 Kw./sq.m.

* Compulsory Insurances (Multifair Insurance - covering up to 30,000.00 Euros; Civil Liability Insurance - covering up to 60,000.00 Euros).

* Furniture: 1 table, 4 Chairs.

CATALOGUE DATA (to be published in the official catalogue)

Company name

Contact name

Country

e-mail (necessary to access the catalogue and My Network online appointment diary manager)

website

PAYMENT CONDITIONS*Reservation fee: 450.00 Euros (once you contract the booth)**- First 50%: Deadline September 15, 2018 (off the reservation fee).**- Remaining 50% of requested space: Deadline December 1, 2018.**VAT (10%) will be charged to companies established in the Spanish territory (excluding Canaries, Ceuta and Melilla).**For the rest of companies this operation is not subject to Spanish VAT (For European Union Companies the liability for the payment of VAT is reserved to the Exhibitor in his own country).***PAYMENT DATA**

* Bank Transfer to IFEMA / FITUR 2019:

Bankia	IBAN ES09 2038 0626 0160 0002 5280	SWIFT: CAHMESMMXXX
Santander	IBAN ES64 0049 2222 5115 1000 1900	SWIFT: BSCHEM33
BBVA	IBAN ES89 0182 2370 4000 1429 1351	SWIFT: BBVAES33
Caixa Bank	IBAN ES93 2100 2220 1102 0020 2452	SWIFT: CAIXES33XXX

If you choose to make a bank transfer, you should send a stamped copy to servifema@ifema.es

* Banker's draft made out to IFEMA / FITUR 2019

* Credit card in secure environment, accessible once the "Application Form" has been completed. Also, through the online Exhibitors' area, under the "Invoices and Payments" or the "Booking Services" tabs as long as this service is available. As per current regulation cash payments and bearer cheques will not be accepted.

LEGAL CONDITIONS

Once the definitive details of your application have been decided, you will receive the corresponding Exhibition Contract with the Account Statement and plan of the stand/s. We would like to remind you that the payments indicated in these documents must be made within the stated period.

The applicant company declares it is aware of and accepts the Regulations for Participation for IFEMA Exhibitors: General Rules of Participation of IFEMA, Specific Rules for the Fair, and the Technical Annexes to the General Regulations, all of which are available online on the IFEMA website www.ifema.es, in the section on information for Exhibitors and the website of each fair.

The Applicant consents to IFEMA, with its address at Feria de Madrid, Avda. del Partenón, 5 - 28042 Madrid, processing the information provided in this Application for Participation in order to manage, where applicable, the applicant's contractual relationship with IFEMA and participation in the trade show. The data will also be used for the purpose of keeping the Applicant informed of our activities, content and services by means of regular commercial communications, including by electronic means. The data that have been provided will be kept at IFEMA unless this consent is revoked.

Once your status as an Exhibitor is firm, your professional details (company name or commercial name, address and/or e-mail address, telephone and fax numbers, and contact person) can be passed on, with the obligation of confidentiality, to companies that work in collaboration with IFEMA either in the organisation of the trade fair or in providing supplementary services and contributing added value to the event, for the purpose of providing you with information about their activity and services and to cater for your requirements. Except for the cases cited, the personal data collected will not be transferred to third parties, unless this is demanded by a government department in order to comply with a legal obligation.

You will be entitled to exercise your rights of access, rectification, suppression, opposition, portability and restriction regarding the processing of your personal data, by writing a letter to Data Protection at the address provided above or by sending an email to protecciondedatos@ifema.es. Please state the following in the subject of your letter or email: "Exhibitor" and the sender's name and National ID Document number. Help us to keep your details updated by notifying us of any changes in your data. You can assert your claim to the AEPD via its website and consult our complete, updated privacy policy on IFEMA's website, www.ifema.es.**EXHIBITORS AREA**

IFEMA's "EXHIBITORS AREA" is an online communication channel, available on IFEMA's website, which allows exhibitors to access useful information, make estimates, book services from the "IFEMA Service Catalogue", check account statements and billing, check and update information for the Catalogue of the fair and access the various services available.

Access to the Exhibitors' Area is by user name and password. If you are a new exhibitor a user name and password will be sent to the "commercial contact" e-mail address you have indicated, once you have been assigned a stand. If you have previously exhibited at any of IFEMA's fairs you will be able to access the Exhibitors' Area by using your user name and password. If you cannot remember your old password, contact Línea IFEMA to receive one. This information is confidential. It is your responsibility to avoid improper use of it by third parties. IFEMA is in no way responsible for such use.

If the applicant company designates a third company for billing, the latter will also have a user name and password, which will be sent to the email address of the "contact person". In such cases only the billing company will be able to access service contracting in the Exhibitors' Area and the full statement of account. The applicant company, for its part, will be able to consult the services hired for it by the billing company and access the services available to exhibitors in the Exhibitors' Area.

SIGNATURE OF THE LEGAL REPRESENTATIVE, STAMP AND DATE

_____, _____ (Signature and stamp)